

New Options with Paystar!

Not only can you pay your bill online using Paystar, now you can view your bill online as well! Follow these simple steps to view water bills online.

- Login or Create Account
 - <https://www.paystar.co/Login>
 - Find a link under the water department page on the village website (<https://villageofsouthamherst.com/>)
- Once you are logged in to Paystar, it should take you directly to the home page.
- Click “Bill History”
- Click on the icon that looks like a sheet of paper next to the Bill Number. This will pull up a new tab that shows the bill to view or print.

Want an Email Notification when a new bill has been posted or when you have a payment due? Follow these simple steps:

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 - Find a link under the water department page on the village website (<https://villageofsouthamherst.com/>)
- Once you are logged in to Paystar, it should take you directly to the home page.
- Click on “Profile” on the top left of the screen
- Find the “Notifications” section
 - To get a notification when a new bill is available, check the box next to “New Bill”
 - To get a notification when a payment is due, check the box next to “Upcoming Payment” and select how many days before the due date you would like to be notified
- Select “Update Preferences”